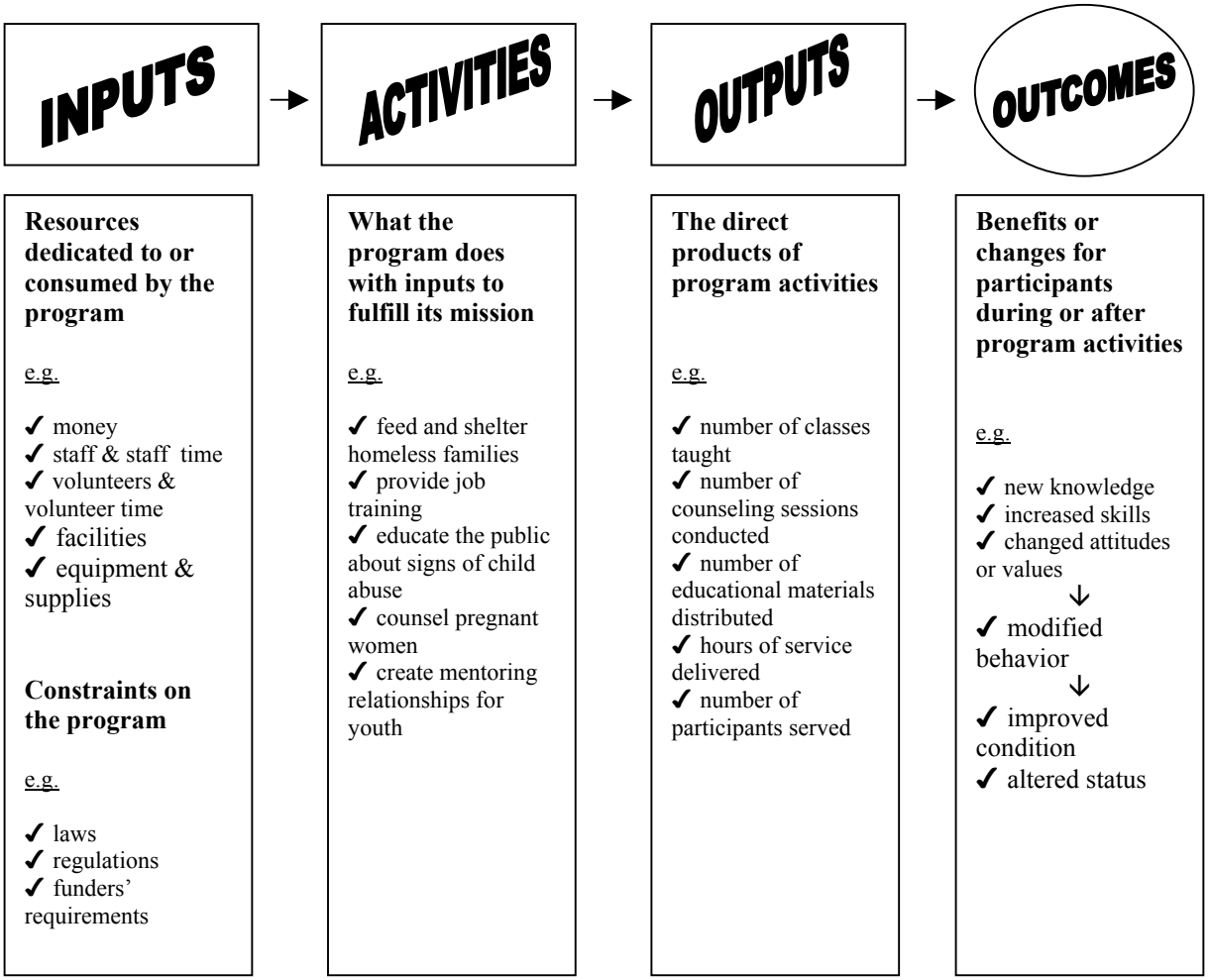
POST-GRANT EVALUATIONS

In order that the trustees can assess the impact of the Foundation's grants, all grantees are asked to submit a completed self-evaluation at the completion of the project.

Generally, the evaluation will be submitted one year after the receipt of grant funds but extensions may be requested to allow completion of the project.
The evaluations should include the following:



Source: *Measuring Program Outcomes: A Practical Approach*. United Way of American, 1996

Within one year of the receipt of your grant, please give a thoughtful and complete response to the following questions:

I. Grants Monitoring (For capital improvement and project grants)

A. Were the funds granted spent according to the terms of the original proposal? Has the project been completed within budget and on schedule? If not, what adjustments to the budget were made?

II. Grants Evaluation (For project or program grants only)

A. How well did your organization fulfill the goals for the project?

B. What short- and long-term gains were achieved?

C. Were any unanticipated results achieved?

D. Would you make any modifications to the project if it were to be repeated?

E. How does your organization intend to continue or replicate the project or any of its components? How will your organization share your experience with successful tools, methods, and outcomes with other organizations and funders? Would the media and general public be interested in your results?

F. Could the staff of the Foundation have worked with you in more effective ways on the project?

G. Would this project benefit from an external consultant or project evaluation? How can the Foundation enhance your capacity to self-evaluate?

Thank you for giving the Castle Foundation a chance to partner with you on your project. We look forward to the possibility of a continuing relationship and future opportunities to serve the community.

Send your report to:

Executive Director
The Samuel N. & Mary Castle Foundation
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Honolulu, Hawaii 96813
(808) 522-1101