

The Jovid Foundation 2008 Annual Report

The Jovid Foundation is a philanthropic foundation incorporated in 1990 in the District of Columbia. The Foundation's officers are: President, Joan Maxwell; Vice President/Treasurer, David Maxwell; and Secretary, Doris Blazek-White. The Foundation's Executive Director is Bob Wittig.

PROGRAM INTERESTS

The Jovid Foundation's primary interest is in supporting District of Columbia nonprofit organizations that help District residents in or at risk of long-term poverty to become more self-sufficient. Because the Foundation is small and seeks to make a positive difference, it is particularly interested in funding neighborhood-based efforts that provide programs and services to low-income DC adults that help them obtain and retain employment. In addition, a small number of grants may be made from a discretionary fund.

The Foundation makes grants only to organizations that are tax-exempt under Section 501(c) 3 of the Internal Revenue Code. The Foundation does not make grants to individuals or for projects that are sectarian in nature.

2008 Annual Report

In 2008, the Foundation awarded grants in six areas: Employment and Training Programs; Performing Arts; Foundation/Nonprofit Institutional Support; Other; Impact Grants, and Mini-Grants. In 2008, the Foundation awarded \$447,700 in grants. In addition, during 2008, the Foundation's executive director provided direct technical support to two grantee organizations.

Note: The Foundation encourages organizations to learn about each other and to collaborate when possible; we have provided grantees' website addresses to that end.

Employment and Training Programs

34 Grants—Total Awarded: \$368,000

Academy of Hope

\$10,000

General operating support for educational and career counseling programs and services to low-income DC adults.

www.aohdc.org

ARRIBA Center for Independent Living

\$10,000

Support of the ACTDEAR program which provides job training and placement services to disabled DC immigrants.

www.arribacenter.org

Beyond Talent

\$10,000

General operating support for programs that assist non-traditional DC high school graduates transition to post-secondary education or employment.

www.beyondtalent.org

<u>Brandywine Street Association</u>	\$10,000
Support for the Youth and Young Adult Work Study Program that provides GED preparation, job internships, and job placement to DC young adults in Washington Heights.	
<u>Brookings Greater Washington</u>	\$ 6,000
Support for the 'Improving Youth Employment Services in Washington DC' project which will identify a concrete set of recommendations on how to strengthen youth employment programs and services in DC. http://www.brookings.edu/projects/washington.aspx	
<u>Calvary Women's Services</u>	\$ 7,500
Support of the STRIDE (Search Together to Resume Dignified Employment) Program which provides job training and support to DC women transitioning from homelessness to independent living. www.calvaryservices.org	
<u>Central American Resource Center (CARECEN)</u>	\$15,000
Support for the Immigration Legal Services Program which helps low-income DC Latino immigrants apply for and maintain the legal right to work in the United States. www.carecencdc.org	
<u>Community Foundation for the National Capital Region</u>	\$15,000
Support of the Greater Washington Workforce Development Collaborative. www.cfncr.org	
<u>Coalition for Economic Empowerment</u>	\$15,000
Support of the Parent Empowerment Initiative which provides job readiness and job placement support to DC parents who reside in the Brookland Manor public housing complex. www.CoalitionforEconomicEmpowerment.org	
<u>DC Coalition on Long Term Care: A project of IONA Senior Services</u>	\$ 5,000
Support of the Coalition's efforts to develop a long-term care workforce in the District of Columbia which has a living wage, health benefits, and improved training opportunities. www.iona.org	
<u>DC Employment Justice Center</u>	\$10,000
\$5,000 outright and \$5,000 as a 1:1 challenge grant to support the Legal Services Program which provides legal assistance and advice to low-wage DC workers on employment issues. www.dcejc.org	
<u>DC Jobs with Justice</u>	\$10,000
Support of efforts that help DC workers improve working conditions and wages. www.jwj.org	

<u>Dinner Program for Homeless Women</u>	\$9,500
Support of the Real Opportunity Program that provides internships, job readiness, and job placement to homeless women and men in DC. www.dphw.org	
<u>Ethiopian Community Center</u>	\$12,500
General operating support of English as a Second Language and computer classes provided to DC immigrants.	
<u>First Time Computers</u>	\$ 5,000
General operating support for program that trains DC youth how to refurbish computers and places graduates into employment. www.firsttimecomputers.org	
<u>Free Minds Book Club & Writing Workshop</u>	\$10,000
Support for literacy and re-entry programs provided to DC juveniles incarcerated in the DC Jail and federal prisons. www.freemindsbookclub.org	
<u>Gospel Rescue Ministries</u>	\$ 7,500
Support for the Ready to Work Program which is a transitional program that provides job training, adult basic education, and job skills training to homeless men and women in DC. www.grm.org	
<u>Jubilee Jobs</u>	\$25,000
General operating support of programs and services that help unemployed DC residents obtain and retain employment. www.jubileejobs.org	
<u>Language ETC</u>	\$10,000
General support of English as a Second Language (ESL) programs and computer training provided to the DC immigrant community. www.languageetc.org	
<u>Literacy Volunteers and Advocates</u>	\$7,500
General operating support for educational programs provided to low-literacy DC adults. www.lvanca.org	
<u>Make Piece/Make Peace</u>	\$10,000
\$5,000 outright general operating grant and a \$5,000 \$1 for \$1 Challenge Grant to support programs and services that help unemployed and underemployed DC women design and market high-quality jewelry. www.mkpeace.com	

<u>Mentoring Today</u>	\$ 7,500
Support for mentoring, advocacy, and re-entry services provided to young men returning to the DC community from juvenile detention at Oak Hill. www.mentoringtoday.org	
<u>N Street Village</u>	\$ 7,500
Support of the Rehabilitation and Employment Services Program which helps homeless women in DC obtain employment. www.nstreetvillage.org	
<u>New Endeavors by Women</u>	\$10,000
General operating support for programs that provide homeless DC women with job placement and support services. www.newendeavorsbywomen.org	
<u>Oromo Community Organization</u>	\$15,000
Support to hire a part-time employee who will provide English language training and job placement services to Oromo immigrants in the DC region. http://www.oneoromo.org/page2.html	
<u>Our Place</u>	\$10,000
Support of the Employment Services Program which is provided to incarcerated and recently released DC women. www.ourplacedc.org	
<u>Parklands Community Center</u>	\$10,000
Support for the Moving On Program which provides life skills training, workshops, and job placement to adults in Ward 8. www.parklandscommunitycenter.org	
<u>Perry School Community Center</u>	\$10,000
Support of the Job Training Center which provides vocational training, adult basic literacy, and job placement assistance to DC adults. www.perryschool.org	
<u>Samaritan Ministry of Greater Washington</u>	\$10,000
Support of the Next Steps Program which helps DC adults set and attain goals that include obtaining employment and entering job training programs. www.samaritanministry.org	
<u>STRIVE DC</u>	\$20,000
Support of job-readiness, placement, and retention programs for difficult-to-employ DC residents. www.strivedc.org	

Visitors' Services Center **\$10,000**
General operating support for programs and services provided to men and women in the DC Jail.
www.vscdcjails.net

VW Associates **\$20,000**
General operating support of educational, vocational training, and job placement programs for DC adults with a primary focus on ex-offenders.
www.vwassoc.org

Washington Literacy Council **\$7,500**
Support to provide adult literacy program to DC adults in Ward 7.
www.washingtonliteracycouncil.org

Wider Opportunities for Women **\$10,000**
Capstone grant to provide Career Connections and the DC Metro Area Self-Sufficiency Calculator to 100 DC adults seeking employment.
www.wowonline.org

Prior Year Awards Paid in 2008 **(3 Grants—Total Awarded: \$25,000)**

Byte Back! **\$7,500**
1:1 challenge grant to support computer training to low-income, homeless, and underemployed DC adults and youth.
www.byteback.org

Greater DC Cares **\$10,000**
Support for capacity building consulting services to five Jovid grantees.
www.dc-cares.org

Rachael's Women's Center **\$7,500**
1:1 challenge grant to support employment and career counseling services provided to homeless DC women.
www.rachaels.org

Performing Arts **(1 Grant—Total Awarded: \$10,000)**

Woolly Mammoth Theatre Company **\$10,000**
General operating support of the 2008-2009 season.
www.woollymammoth.net

Foundation/Nonprofit Institutional Support (1 Grant—Total Awarded/Paid: \$3,500)

Foundation Center

\$ 3,500

General operating support for the DC library/learning center and free workshops provided to DC area nonprofit organizations.

www.fdncenter.org

Other

(1 Grants—Total Awarded/Paid: \$5,000)

Ayuda

\$ 5,000

Support of the Human Trafficking Project which connects victims of trafficking in the DC metro region to direct legal and social services.

www.ayudainc.org

Impact Grants

(4 Grants—Total Awarded \$30,100)

During 2008, Jovid piloted a new capacity-building program. The Impact Grant Program provides funds to help current Jovid grantees more effectively and efficiently fulfill their missions and improve long-term sustainability. Impact Grants are available to help strengthen

- Management systems, organizational infrastructure,
- Program evaluation,
- Governance, and
- Executive and board leadership.

Generally speaking, Impact Grants will range from \$5,000 - \$10,000. Because there is a limited amount of funds available for Impact Grants, interested organizations are strongly encouraged to first phone the Foundation's Executive Director to discuss their proposed project and to see if potential funding is still available.

Eligibility

To apply for an Impact Grant, the following criteria must be met:

- Organization must have received a regular grant from Jovid within 24 months of their Impact Grant application,
- Organization must have an annual operating cash budget of \$1.25 million or less,
- Only one Impact Grant may be received by an organization during a three-year period.
- If an Impact Grant application is declined, an organization may submit another application as long as:
 - ✓ The above two eligibility requirements are met, and
 - ✓ The previous Impact Grant application was submitted more than six months ago.

Application Process

Before submitting an application, interested parties should contact the Foundation's executive director to determine if applications are still being accepted and if the project idea meets the Program's criteria.

An eligible organization must submit a completed application as described on the Foundation's website (www.jovid.org). Impact Grant deadlines are the same as Letter of Inquiry deadlines for regular grants.

The Jovid Board will review the application and if there is an interest in exploring the request further, the Foundation's Executive Director will schedule a site visit to discuss the request in depth. A site visit does not constitute a grant commitment. After the site visit, the Jovid Board will review the request and information and make a funding decision.

More information about application format, submission, and deadlines can be found at www.jovid.org.

Calvary Women's Services **\$5,100**

Support to redevelop website and update organization's technical infrastructure in preparation for a new online fundraising campaign.

www.calvaryservices.org

Central American Resource Center (CARECEN) **\$8,500**

Support for the purchase and installation of fundraising software.

www.carecencdc.org

DC Employment Justice Center **\$10,000**

Capstone grant to support design, development, and installation of a new web-based database system that will enable DCEJC to better track clients, cases, and outcomes.

www.dcejc.org

Dinner Program for Homeless Women **\$6,500**

Support for the purchase of DonorPerfect which will be used for donor cultivation and volunteer management.

www.dphw.org

Mini-Grants **(7 Grants—Total Awarded \$6,100)**

The Jovid Mini-Grants Program provides up to \$1,000 to help current grantees increase organizational capacity and expertise. Mini-grants can be awarded for such purposes as staff development, board training, relevant conferences, workshops and trainings, membership dues and fees, web site development, etc. Mini-grants are not available for equipment or capital purchases, salaries, overhead, or direct program support.

To apply for a mini-grant, the following criteria must be met:

- Organization must be a current grantee (current grantees are agencies that have an active grant from Jovid as of the mini-grant application date),
- Organization's total annual operating budget must be less than \$1.25 million,
- Mini-grant project budget must be no more than \$5,000, and
- A 20 percent cash match of the total expense must be provided. This match may not be met by salaries or in-kind.

An eligible organization may submit up to two applications during a twelve-month period. The most an organization can receive under this program during a twelve-month period is a total of \$1,000.

Mini-grant applications will be accepted on an on-going basis. However, to provide time to adequately consider a mini-grant application, the Foundation requests that there be at least four weeks between the date of the application and the date on which the funds are needed. For more information, visit www.jovid.org or contact the Foundation's executive director.

Central American Resource Center (CARECEN) **\$300**

Support for membership to the American Immigration Lawyers Association.
www.carecencdc.org

Children Having Opportunities In Changing Environments (C.H.O.I.C.E.) **\$800**

Support to develop the organization's first website.

Classika-Synetic Theater **\$1,000**

Support to send the artistic director and business manager to the Theater Communications Group Dual Leadership seminar in New Orleans, LA.
www.synetictheater.org

Dinner Program for Homeless Women **\$1,000**

Support to send the executive director to the Nonprofit Leaders Boot camp in Portland, Oregon.
www.dphw.org

DC Employment Justice Center **\$1,000**

Support for the organization's executive director to attend the Management Information Exchange workshop for new executive directors in Minneapolis, MN.
www.dcejc.org

Free Minds Book Club & Writing Workshop **\$1,000**

Support to hire consultant to review logic model, revise data collection methods, and incorporate changes into the evaluation database.
www.freemindsbookclub.org

STRIVE DC **\$1,000**

Support to send executive director to the STITCH conference in Guatemala.
www.strivedc.org

Direct Technical Assistance

The Foundation piloted and launched the Direct Technical Assistance Program in 2008. The Direct Technical Assistance Program aims to help current Jovid grantees more effectively and efficiently fulfill their missions and improve long-term sustainability. The Foundation's Executive Director, who has nearly 20 years of nonprofit experience, provides the consulting services at Jovid's expense. Depending on the applicant organization's objectives, Direct TA will most likely be focused in one of the following areas:

- Financial systems and reporting,
- Fundraising,
- Program evaluation,
- Board development, governance, and oversight, and
- Strategic restructuring (collaboration, administrative consolidation, and mergers).

Eligibility

To apply for Direct TA, an organization must have had an active Jovid grant (Regular or Impact Grant) within twelve months of the application date. Priority will be given to grantee organizations that have an annual operating cash budget of \$1.25 million or less.

Application Process

Before submitting an application, interested parties should contact the Foundation's executive director to determine if applications are still being accepted and if the project idea meets the Program's criteria.

The Direct Technical Assistance Program has a two-step application process:

1. An eligible organization must submit a completed application in the format described on the Foundation's website.
2. Site Visit: The Executive Director will schedule a visit with key project stakeholders identified in the application to further discuss the application.

After the site visit, the Jovid Board will review the application and information and decide whether or not the applicant organization will receive direct technical assistance consulting.

More information about application format and submission can be found at www.jovid.org.

Coalition for Economic Empowerment

The Coalition received technical assistance consulting for board development and to improve budgeting and cash flow forecasting. The organization's by-laws were revised, board committees restructured, and a board commitment form was created.

www.CoalitionforEconomicEmpowerment.org

Dinner Program for Homeless Women (DPHW)

The focus of the direct technical assistance provided to DPHW was board development. The organization's by-laws were revised, board committees were assessed and revised, a board commitment form was created, and a board recruitment process was developed and implemented.

www.dphw.org

Jovid Executive Director (ED) Lunch Club

In 2008, the Foundation continued to sponsor the monthly ED Lunch Club. Launched in 2003, the Lunch Club provides a venue where Jovid grantee executive directors can meet, network, and support one another. During 2008, on average, 14 executive directors attended the monthly meetings.

The ED Lunch Club helps grantee organization leadership get to know one another, increases collaboration between many of the Lunch Club participants, and provides a forum where nonprofit leadership can share promising practices, discuss issues and challenges, and celebrate successes.

Meeting topics in 2008 included board development, fundraising, staff evaluations, and financial management.

During 2008, the following organization's executive directors regularly participated in Jovid's ED Lunch Club:

Academy of Hope
Beyond Talent
Calvary Women's Services
Coalition for Economic Empowerment
DC Coalition on Long Term Care
DC Jobs with Justice
Dinner Program for Homeless Women
First Time Computers
Free Minds Book Club & Writing Workshop
Jubilee Jobs
Language ETC
Literacy Volunteers and Advocates

Make Piece
Mentoring Today
Oromo Community College
Parklands Community Center
Perry School Community Services Center
Prison Outreach Ministry
Samaritan Ministry of Greater Washington
STRIVE DC
Visitors' Services Center
VW Associates
Washington Literacy Council

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